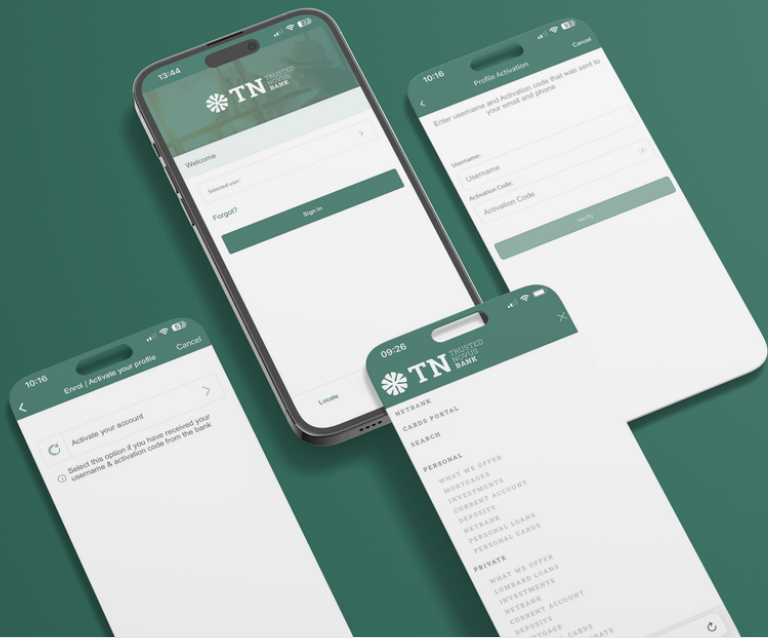


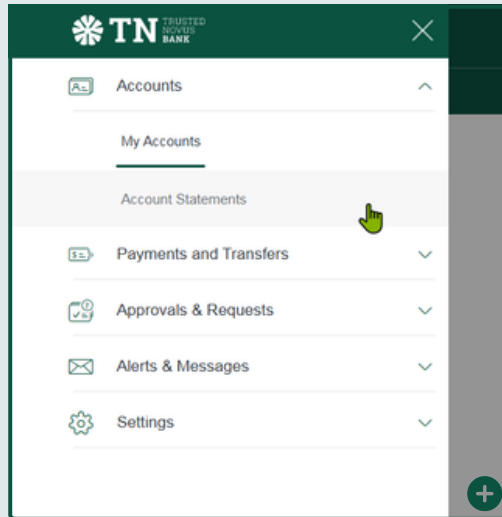
View your Statement

Step-by-Step Guide via NetBank



View Statements

1. Go to the **'Menu'** in the top left corner and click **'Account Statements'**.



2. This will take you to **'View Statements'**

3. Here you have the options to view:

- **'E-Statements'**
 - > Account statements will be available here
- **'Additional Documents'**
 - > Any documents linked to the selected account
- **'All Accounts'**
 - > Any documents linked to all accounts

View Statements

4. View your 'E-Statements'.

- 'Select Account'
- 'Select Year'
- 'Search'

5. View your 'Additional Documents'.

- 'Select Account'
- 'Select Document Type'
- 'By Date'
- You can only click 'Search' once all fields are completed
- You must 'Download' the file to view its contents

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Accounts | Payments and Transfers

View Statements

E-Statements

Additional Documents

All Accounts

Select Account

PERSONAL ACCOUNT WITH INTEREST ... 1234

Select Document Type

Statement

By Date:

06/04/2025

To

11/08/2025

Search

Select Document Type

Select the Document Type

Advice

Correspondence

Statement

Taxes and Fees

Customer Image

Portfolio Statement

KYC

AML

Confidential

Legacy

Mandate

View Statements

6. View 'All Accounts'

- All documents will be listed here
- You must **'Download'** the file to view its contents.





Accounts | Payments and Transfers

View Statements

E-Statements

Additional Documents

All Accounts

Date	Account Number	Document Type	Sub Type	
2025-07-03	12345678	advice	Payment	Download
2025-07-03	12345678	advice	Payment	Download
2025-07-03	12345678	advice	Payment	Download
2025-07-03	82345678	advice	Payment	Download
2025-06-27	12345678	advice	Payment	Download
2025-06-27	82345678	advice	Payment	Download

7. Previous receipts/payment advices can be downloaded on the above screen.

Please note: Historical transactions will not appear in your account movements. However you are able to view all historic statements by selecting:

Accounts > Account Statements > Additional Documents >

Select statements under **Document Type** and confirm the **date range** you wish to view.

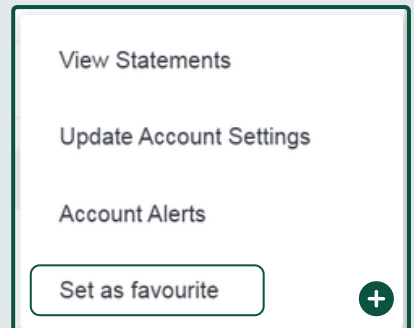
Add Account as Favourite

1. How to set your account to be a 'favourite'.

- you can either click the **star icon** under the account title



- or click the **3 dots** next to the account you want to set as 'favourite'



Change nickname of an Account

1. This is explained in the User Guide: '**Managing Your Account Settings.**'

- The ability to modify an account name to one that is meaningful and relevant to you is a valuable feature.